



Terms of References

For engagement of **expert for conducting of Multidimensional poverty analysis in North Macedonia**

P9408, "Organizational development of NFF and improved market linkages for the small farmers and producers from rural areas aiming at increased income"

I. Background

The National Federation of Farmers represents the largest network of farmers and farmer's organizations in the country. It has inherited all the institutional memory and experience from the Federation of Farmers of RM. It unites the effort of 43 local farmers' organizations and cooperatives, representing the voice of more than 3.000 members and cooperating with almost all key players in the agriculture and agribusiness sector.

The National Farmers Federation has expanded its scope of action. This means that besides farmers, agricultural associations, and agricultural cooperatives, the organization will continue to strengthen and support vulnerable categories in rural areas, greater support for young people and women, and their direct involvement in the development of agriculture through decision-making and active action.

In addition to agriculture, one of the organization's main focuses is rural development, ie dealing with the problems and challenges that the rural population faces, such as poverty and limited approaches of the rural population to health services, education, information law, and decision-making power.

The main pillar of action is lobbying to define the problems from the field and by joint work and analysis will be presented in front of the competent institutions for finding a common solution, which is in the interest of the farmers and the welfare of our entire country.

The focus of the National Farmers' Organization, which will continue to function under the slogan "Together for success" and the logo that symbolizes the labor and production of our farmers, is solving the biggest problems, which is placement and quality production. The mission of the rebranded organization is the ORGANIZED FARMER LEADER IN THE AGRICULTURAL AND RURAL DEVELOPMENT OF THE REPUBLIC OF MACEDONIA. The vision to which we strive is - PROFITABLE AGRICULTURE - STABLE VILLAGE.

As of May 2021, NFF implements the project "Organizational development of NFF and improved market linkages for the small farmers and producers from rural areas aiming at increased income" that is supported by Sida and We Effect.

The expected outcomes of the project are the following:

Outcome 1: Rural enterprises, small farmers/producers, grow and provide more income and employment opportunities for the people from the rural area, women, and youth in particular. The focus here will facilitate access to the market for actors that empower rural women and youth. Currently, market linkages for sales of products are broken for small farmers/produces, leading to low income of the rural target group, pushing them into poverty.

Outcome 2: Increased organizational capacities and financial sustainability of NFF. As a membership-based organization, NFF represents the interests of farmers and the rural



population in the country. It has developed a paid membership system with a set of free services to which only members are eligible. In the last few years as a result of the previous Institutional Development to NFF Project, the organization has improved its internal organization, management, introduced procedures, book of rules, book of conduct and other administrative and management tools that improved the performance and the impact of our work. The focus here is the organizational development and financial sustainability as crucial to continue with the lobby and advocacy activities and develop new services to provide new sources of income.

II. Objective of the assignment

The main objective of this assignment is conduct of Multi-dimensional poverty analysis in Republic of North Macedonia within the Project “Organizational development of NFF and improved market linkages for the small farmers and producers from rural areas aiming at increased income”

Experts specific tasks and deliverables are:

- Develop methodology for the analysis
- Desk research on present state of poverty in Republic of North Macedonia based on statistical data from latest population census from 2021 from State statistical office and other relevant sources/ and databases
- Develop Questionnaire and conduct survey in target population should include all 4 context of poverty such: political and institutional, economic and social, environmental, conflict and peaceful context
- Overview of poverty in Republic in North Macedonia and condition of the vulnerable groups

Expected workload i.e. time for delivery of the work

- The expert/s will be engaged for **30 working days** total engagement, within the period from 20 January 2022- 1st March 2022

Schedule of milestones and means of measurement/verification of their completion

Month	Milestone	Means of verification
January 20 th	Engagement of expert	Contract for expert
January 25 th	Developed methodology for the analysis and Develop Questionnaire for survey	Report on developed methodology and the course of the research
February 10 th	Conducted desk research of statistical data and other relevant data for the analysis and conduct survey in target population Conducted draft version Multi-dimensional poverty analysis	Submitted draft Multi-dimensional poverty analysis



February 24 th	Final version of Multi-dimensional poverty analysis	Submitted Multi-dimensional poverty analysis Timesheet for the engagement
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Budget line: 4.5.4.2 Expert fee for Multi-dimensional poverty analysis

Expected duration of assignment/contract

The expert will be engaged for 30 working days within the period from 20 January 2022- 1st of March 2022.

III. Duty travel & accommodation

N/A for this engagement

IV. Coordination & reporting

The engaged expert will report directly to Organizational Development Coordinator indicating tasks performed in the course of the period of engagement. The reporting schedule and other documentation are indicated in the table below.

Month	Report on	Documentation
January 25 th	Developed methodology for the analysis and Develop Questionnaire for survey	Developed methodology for analysis
February 10 th	Developed draft analysis submitted to NFF for review and comments	Developed draft analysis submitted to NFF for review and comments
February 24 th	Developed final version of Multi-dimensional poverty analysis	Developed final version of Multi-dimensional poverty analysis

V. Qualification requirements

Mandatory technical criteria:

- Appropriate education (University degree in social science or agriculture)
- At least 5 years of professional experience in conducting desk research and field analysis in the area of agriculture, rural development, poverty and/or human rights
- Author and/or co-author of at least 3 comprehensive research or analyzes conducted in the last 5 years, accompanied with links and/or similar evidence of conducted research and/or analysis



Recommended to have:

- Previous work with target with vulnerable groups such small scale farmers, women farmers, youth farmers, people with disabilities in rural areas
- Knowledge of human rights based approach
- Strong command of the English language
- Strong analytical and writing skills

VI. Application procedure:

Interested candidates for this engagement should submit the following documents on email nff@nff.org.mk and vidanka.martinovska@nff.org.mk **no later then 29 December 2021:**

- Up to date CV clearly indicating previous analysis and /or similar assignments
- Financial offer, proposal stating per diem
- The submission of the statement in Mail-Declaration of relationships is mandatory for the applicant
- 2 pages Technical proposal with a detailed work plan and proposed methodology and approach

VII. Evaluation of the offers:

Incomplete applications and/or applications received after the deadline will not be taken into consideration.

The offers will be evaluated on the following criteria:

Best value for money principle will be taken into account by using a weighted scoring method to evaluate the combination of applicants' educational background and previous work on similar assignments (60%), and financial offer/proposal (40%)

VIII. Terms of payment

Fee for this engagement is indicated in the Section II-Objective of the assignment under the Reference project activities and budget lines.

Payment will be made upon completion of the total assignment and upon submission of all expected deliverables including timesheet. Once all deliverables are submitted by the engaged person as indicated in Section IV- Coordination and Final draft of Multidimensional poverty analysis is approved by the Project manager-Organizational development coordinator, the payment of the total contracted fee will be paid.

IX. Declaration of relationships

The Applicant shall describe if their organization/employees have any business or personal relationships with closely associated party from NFF and We Effect, its Regional Office in Skopje, its governing bodies and employees or with similar bodies/persons of the Client.

Closely associated party (persons, physical or legal) as per We Effect's definition is considered person who has the possibility to exert control over, or significant influence on, the other person when it comes to financial and operative decision-making concerning an activity. The purpose of the Declaration is to disclose such information which makes the application and evaluation



process more transparent and supports the bids in its relevance according to conditions on the open market.